

# SLIAC Volleyball Statistics Setup & Score Reporting Requirements 2009

## STATISTICS SETUP

1. Use the following Team ID's for SLIAC schools when creating Team ID's in the Team List. (DO NOT USE OTHER ABBREVIATIONS FOR SLIAC SCHOOLS):
  - **BCVB** (Blackburn College)
  - **FUVB** (Fontbonne University)
  - **GCVB** (Greenville College)
  - **MCVB** (MacMurray College)
  - **ECVB** (Eureka College)
  - **PCVB** (Principia College)
  - **SUVB** (Spalding University)
  - **WUVB** (Webster University)
  - **WCVB** (Westminster College)
2. Create your Team Roster. The following fields in the Edit Roster Entry window must be completed:
  - **Uni** – Enter the uniform number of the player (Use the same uniform number for each player throughout the season, DO NOT share uniform numbers between players during the season. If uniforms are shared or reused, the institution will be responsible for the integrity of their statistics).
  - **Name** – Enter the players name in the "last name, first name" format. Capitalize the first letter of the first and last name i.e., **Smith, John** (DO NOT USE ALL CAPS OR ALL LOWER CASE LETTERS).
  - **Year** – Indicate "FR", "SO", "JR" or "SR".
3. Export your completed roster file and e-mail it to the SLIAC SID at [sid@sliac.org](mailto:sid@sliac.org) as soon as possible.
4. Enter your roster on the NCAA website ([web1.ncaa.org/stats/StatsSrv/login](http://web1.ncaa.org/stats/StatsSrv/login)). Make sure that the player NAMES match on the NCAA and StatCrew rosters. When a name is misspelled, it creates another player in the NCAA database.
5. After the SLIAC SID receives a completed roster from each institution, an e-mail containing all nine rosters will be e-mailed back to all institutions and posted on the SLIAC website.
6. A list of game file numbers will be provided.
7. Each team is responsible for keeping their own statistics in-game. Please use the following guidelines for volleyball statistics:
  - NON-CONFERENCE MATCHES – Submit your own stats (opponent stats not necessary)
  - CONFERENCE MATCHES – The visiting team is responsible for getting their stats to the home team, preferably immediately following a match, or by 9AM the following morning. The home team will then submit stats for both teams (one game file).
8. Submitting Game Files: After a game is played, THE STAT CREW GAME FILE MUST BE E-MAILED AS SOON AS POSSIBLE to the SLIAC SID at [sid@sliac.org](mailto:sid@sliac.org) in the correct format\* and using the SLIAC e-mail guidelines\*\*. The absolute deadline for submitting game files is by NOON the next day for weekday games and 9AM Monday for weekend games.

## **IMPORTANT - PLEASE FOLLOW THESE GUIDELINES**

### **\*SLIAC Game File Format Guidelines:**

- Stat Crew recommends sending **`.PAK`** files to the conference office for game reporting. Run the Windows Utilities program | Import/export | pack game files to create the file to attach.

### **\*\*SLIAC E-Mail Guidelines:**

- For sending StatCrew **`.PAK` Game Files** include:
  - Game date
  - Your institutions name
  - Your opponents name
  - Sport
  - Attach StatCrew game file

9. Make sure to enter updated season record (non-conference games) and season record and SLIAC record (conference games).

### **10. IMPORTANT - Additional Notes:**

- DO NOT use nicknames or shortened versions of a player's name in the game files. A player's name in a game file should always match their name in the roster. (i.e., Mike in the game file, Michael in the roster).
- If your institution has a roster change, e-mail the corrected roster to the SLIAC SID at [sid@sliac.org](mailto:sid@sliac.org) before your next game.

11. If you are having trouble with Stat Crew and require assistance please contact:

- Stat Crew Software, Inc.  
230 Northland Boulevard, Suite 234  
Cincinnati, Ohio 45246  
Voice: 513-771-4192  
Fax: 513-771-4193  
E-mail: [support@statcrew.com](mailto:support@statcrew.com) or [info@statcrew.com](mailto:info@statcrew.com)

## **SCORE REPORTING REQUIREMENTS**

1. Scores must be reported in one of the following ways following ALL games:
  - a. HOME GAMES – Login to D3Scoreboard.com and enter the final score. This will automatically update the SLIAC website.
  - b. CONFERENCE ROAD GAMES – The home team is responsible for score reporting.
  - c. NON-CONFERENCE ROAD GAMES – (only need to choose one of below)
    - i. Login to D3Scoreboard.com and enter final score.
    - ii. E-mail the SLIAC SID at [sid@sliac.org](mailto:sid@sliac.org)
    - iii. Call (314) 651-0998 and leave a message.  
NOTE: The last message check will occur at 10:00 pm (Central Time). Any scores called in after 10:00 pm will not get posted until the next day. If this occurs, please go to D3Scoreboard.com to get your score posted immediately.
2. Immediately after each home match and non conference road match, telephone the St. Louis Post-Dispatch (800-365-0820, ext 8170 or 314-340-8170). Report the final result with score by sets. THIS CALL SHOULD BE MADE AS SOON AS POSSIBLE.